

March 13, 2017

Winter is not over! Please be prepared for tonight and tomorrow's winter weather.

As a reminder, attached is the associations snow clearing policy which identifies association and local entity responsibilities. You may also view Loudoun County's new [maintenance responsibility map](#) to identify who plows your street.

1. All single-family homes on the TOWN SIDE of Potomac Station (West of Rivercreek Pkwy.) are owned and maintained by the Town of Leesburg. Please contact the Public Works Department at (703) 777-SNOW (7669) or (703) 737-7073 for updates and to report unplowed streets. You may also use their [online form](#).
2. All single-family streets on the COUNTY SIDE (East of Rivercreek Pkwy.) are off bond and have been accepted into VDOT's roadway system for maintenance. This means that all inquiries regarding snow clearing are to be directed to VDOT at 1-800-367-7623. You can also track the number of plows in the neighborhood by visiting <http://novasnowplowing.virginia.gov/>

*This is the first season that Section 6EFG is maintained by VDOT.
3. All townhome streets are plowed by an Association contracted snow plowing company. For inquiries regarding these streets please call the association office at (703) 669-0999. If the line goes to voicemail, follow the directions to call PMP's emergency line at 1-800-336-8009 option 6.

*The association is only responsible for clearing the townhome streets and select common pathways.

***Trash service for the Town of Leesburg has been cancelled for Tuesday, March 14th**

Things to remember:

- Please remove all trash cans, basketball hoops and other personal property or vehicles from the sidewalks and roadways to provide sufficient space for all equipment to pass through.
- Snow plows may not always plow streets down to bare pavement. This is done for efficiency and to prevent damage to pavement. Plowing is designed to make roads passable. If your road is not in drivable condition, please call your designated entity.
- Each entities first priority is the primary roads and arteries and then the secondary roads.
- The association has no "pull" with local entities, therefore please call either the Town of Leesburg or VDOT directly if you live in a single-family home.
- Each resident is required to clear the sidewalk in front and adjacent (if on corner) to their property within six hours after snow or ice has ceased falling. This is a Loudoun County ordinance ([1022.01](#) - click to view) which can impose fines! The County Department of Building and Zoning shall be responsible for the enforcement of this code.
- Expect driveway aprons to be plowed in – there is simply no way to prevent it. As in the past, we recommend you clear your driveway and apron AFTER the plows have made their pass. If you don't need to get out and can wait until the clean-up process to deal with your vehicle and driveway (where applicable) that's probably your best bet to avoid having to clear your apron twice.
- Be patient, courteous and neighborly. If you or someone in your family is willing to help remove snow in driveways please post your contact information on the message board of www.potomacstation.org

Don't forget to follow us on Facebook <https://www.facebook.com/PotomacStation> for any snow related emergencies and updates.